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|  | |  | Grand Canyon University  College of Doctoral Studies  3300 W. Camelback Road  Phoenix, AZ 85017  Phone: 602-639-7804  Email: irb@gcu.edu |
| **Expedited Study Application Reviewer Checklist** | | | |

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| **Study Title:** |  |
| **Researcher Name:** |  |
| **Chair Name (if applicable):** |  |
| **College Affiliation:** |  |
| **IRB Reviewer Name:** |  |
| **Review Date:** |  |

**Please check and comment as appropriate whether the following elements are adequately addressed in the application materials submitted to the IRB. 1esearch Description Yes No N/A Comments**

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| **Study Overview** | **Comment** | **Yes** | **No** | **N/A** |
| 1. Is the background, purpose and overall study design adequately described? |  |  |  |  |
| 1. Are the research questions/hypotheses clearly and accurately stated? |  |  |  |  |
| 1. Is the study’s design adequate to answer the research questions and the hypotheses? |  |  |  |  |
| 1. Is the participants’ involvement fully described and appropriate for the study? |  |  |  |  |
| 1. Are the data recording methods, assistants, and any research apparatus described sufficiently and appropriate to the study? |  |  |  |  |
| 1. Will the selected instrumentation provide adequate data to answer the research questions, and appropriate for use with the intended sample (e.g., has it been used with this population)? |  |  |  |  |
| 1. Are reliability and validity measures provided for the instruments? |  |  |  |  |
| 1. Is the sample size adequate? |  |  |  |  |

**Research Description Yes No N/A Comments**

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| **Recruitment/Compensation** | **Comments** | **Yes** | **No** | **N/A** |
| 1. Are the recruiting methods adequately described? |  |  |  |  |
| 1. Is the recruitment method equitable? |  |  |  |  |
| 1. Are the recruitment materials free of coercive elements? |  |  |  |  |
| 1. Is the incentive or compensation reasonable and commensurate with the participants’ contributions? |  |  |  |  |
| 1. If applicable, are the incentives or payments available to all participants? |  |  |  |  |
| 1. If applicable, are the incentives or payments merely compensation for the participants’ inconvenience—i.e., they do not coerce participants into joining or continuing the study? |  |  |  |  |
| 1. If applicable, are copies of recruitment materials are included in the application package in IRBNet? |  |  |  |  |

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| **Project Funding** | **Comments** | **Yes** | **No** | **N/A** |
| 1. Has the researcher indicated the source of funding? |  |  |  |  |
| 1. If applicable, sponsor name, grant number, title and account numbers are provided in the application? |  |  |  |  |
| 1. Does the researcher appear to have any relationships with the participants or others that may represent potential conflicts of interest or might give the appearance of a conflict of interest? |  |  |  |  |
| 1. If applicable, is there a Conflict of Interest Form included in the IRB application package in IRBNet |  |  |  |  |

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| **Study Population** | **Comments** | **Yes** | **No** | **N/A** |
| 1. Total number and age range of participants are indicated? |  |  |  |  |
| 1. Inclusion and exclusion criteria are reasonable and equitable? |  |  |  |  |
| 1. Minority and ethnic representation are reasonable and equitable? |  |  |  |  |
| 1. Representation of women is reasonable and equitable? |  |  |  |  |
| 1. Appropriate supplemental forms are provided for research involving special populations as appropriate? |  |  |  |  |

**articipant Population and Sample Yes No N/A Comments**

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| **Supplemental Application Materials** | **Comments** | **Yes** | **No** | **N/A** |
| 1. Research Prospectus and Proposal |  |  |  |  |
| 1. Recruiting materials or information letters |  |  |  |  |
| 1. Site Authorization Letter(s) |  |  |  |  |
| 1. CITI Training Completion Reports |  |  |  |  |
| 1. GCU D Forms (Doctoral Learners only) |  |  |  |  |
| 1. Informed Consent Documents |  |  |  |  |
| 1. Copies of Instruments |  |  |  |  |
| 1. Permissions to Use Instruments (if applicable) |  |  |  |  |
| 1. Signed Confidentiality Statement |  |  |  |  |

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| **Expedited Status** | **Comments** | **Yes** | **No** | **N/A** |
| 1. Category indicated is appropriate to the research protocol |  |  |  |  |
| 1. Data use and justification are indicated |  |  |  |  |

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| **Risk Assessment** | **Comments** | **Yes** | **No** | **N/A** |
| 1. Is there a clear and accurate identification of risks? |  |  |  |  |
| 1. Are the identified risks within the definition of minimal? |  |  |  |  |
| 1. Are the risks to participants minimized by using procedures that are consistent with sound research design and that do not unnecessarily expose participants to risk? |  |  |  |  |
| 1. Are there risks to others (e.g., risks related to disclosure of genetic information) |  |  |  |  |
| 1. Are study personnel qualified to conduct the research? |  |  |  |  |

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| **Benefits Assessment: Indicate whether the risks of the research are reasonable in relation to the benefits by considering the following elements in the protocol:** | **Comments** | **Yes** | **No** | **N/A** |
| 1. The importance to science and/or society of the knowledge that might be expected to result |  |  |  |  |
| 1. Potential benefits, if any, to participants |  |  |  |  |

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| **Privacy and Confidentiality** | **Comments** | **Yes** | **No** | **N/A** |
| 1. Does the research make adequate provisions to protect the privacy interests of participants? |  |  |  |  |
| 1. Are the protections for recording and coding of data adequate to protect confidentiality and privacy? |  |  |  |  |
| 1. Does the researcher have a clear plan for de-identifying the data to protect confidentiality and privacy? |  |  |  |  |
| 1. Are the researcher’s plans for storing the data adequate to protect confidentiality and privacy? |  |  |  |  |
| 1. Has the researcher made adequate provisions for sharing the data (including the electronic submission of data) to protect confidentiality and privacy? |  |  |  |  |

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| **Deception** | **Comments** | **Yes** | **No** | **N/A** |
| 1. Does the study involve deception? If yes, the study must be referred to full board review |  |  |  |  |

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| **Additional Reviewer Comments** |
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| **IRB Reviewer Signature** |
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